

SUBMISSION REQUIREMENTS

WINDOWS, DOORS, AND SKYLIGHTS

Three sets of the following excluding photographs.

(polaroid or poor quality digital pictures not accepted)

1. A drawing of the elevation receiving the window or door change, drawn to scale and dimensioned.
2. A window/door cross section or manufacturer's cut sheets on the product.
3. Clear color photographs of the building which adequately show the existing conditions and proportions of the building and elevation to be changed.

ALL DRAWINGS MUST BE DRAWN TO A MEASURABLE SCALE

Commonly 1/4" = 1' (site plan 1" = 20')