



SHAKER HEIGHTS

City Council Agenda Via Video and Audio Conference Due To COVID-19 Public Health Emergency Monday, June 8, 2020 at 7:00 pm

For the safety of staff and residents, in-person attendance is not permitted. Join the Zoom meeting from a PC, Mac, iPad, iPhone or Android device. Join online to listen and watch at <https://zoom.us/j/91504161578?pwd=KzhCd3d6NEV5L2xybXNJUU1XY21yQT09>, Password: 33553400: Description: City Council Work Session and Special Meeting; or join by phone to listen at 833-548-0282 (toll free); Webinar ID: 915 0416 1578, Password: 33553400. Residents are also encouraged to submit comments/questions regarding items on the agenda or other items not on the agenda at least 6 hours in advance of the meeting by emailing Jeri E. Chaikin at jeri.chaikin@shakeronline.com or by calling (216) 491-1424. Any comments or questions will be read into the record at the meeting. The audio of the meeting will be available the following day on the City's [website](#).

SPECIAL MEETING

Public Comment on Agenda Items

Comments and questions submitted prior to the meeting will be read into the record.*

1. Expressing outrage at the murder of George Floyd by the Minneapolis Police Department, and calling for justice, unity, constructive dialogue and action needed to abolish racism, wherever it may exist.

Documents:

[0603RESOLUTION-JUSTICE.PDF](#)

2. Amending Section 1230.03, Office Zoning District, and Section 1263.15 of the Zoning Code of the Shaker Heights Codified Ordinances to add laboratories and research facilities and limited production/processing as permitted uses. (CPC)

Documents:

[ZONING TEXT AMENDMENT.PDF](#)

3. Accepting a proposal and authorizing a personal services contract for professional design

and engineering services with GPD Group, in the total not to exceed amount of \$34,082, for the Chagrin Boulevard/Lynnfield Road Intersection Improvements Project, and declaring an emergency. (SPW)

Documents:

[CHAGRINLYNNFIELD.PDF](#)

4. Authorizing an amendment to the contract between the City and Euthenics Inc. for an additional scope of work for the Shaker Boulevard/Warrensville Center Road Intersection Improvements Project, to modify the cost for services in a not-to-exceed amount of \$5,870, which will bring the total contract amount to \$70,000, and declaring an emergency. (SPW)

Documents:

[EUTHENICS.PDF](#)

5. Accepting a proposal and authorizing a personal services contract for professional design and related services with WSP USA Inc., in the total not to exceed amount of \$30,000, for the Warrensville-Van Aken RTA Station Public Realm Site Planning Project, and declaring an emergency. (CPC)

Documents:

[VAD RTA.PDF](#)

Public Comment on Other Items

Comments and questions submitted prior to the meeting will be read into the record.*

***Comments and questions submitted may be edited if excessively lengthy.**

Committees:

CPC: City Planning Commission

SPW: Safety and Public Works Commission

To request an accommodation for a person with a disability, call the City's ADA Coordinator at 216-491-1440, or Ohio Relay Service at 711 for TTY users.

RESOLUTION No.
By: Rob Zimmerman

Expressing outrage at the murder of George Floyd by the Minneapolis Police Department, and calling for justice, unity, constructive dialogue and action needed to abolish racism, wherever it may exist.

WHEREAS, the senseless death of George Floyd while in the custody of the Minneapolis Police Department, which has been ruled a homicide, shocks the conscience of some members of our community but, unfortunately, is not shocking at all to others.

WHEREAS, the City recognizes the deep anguish this tragedy has caused in our community and around the country, particularly among African Americans; and

WHEREAS, George Floyd's death is just the latest example of the racism that exists in our society; and

WHEREAS, the City supports the right of people to peaceably protest this tragedy and to call for needed change; and

WHEREAS, racial diversity is historically woven into the fabric of our City yet we know much more can and must be done to make the City a more inclusive community to ensure it is a place where racism does not exist in any place or form; and

WHEREAS, we must reach out, listen and learn from each other so we can identify where change can be made and how we can make it; and

WHEREAS, our Police Department has and continues to actively support efforts to resist racism and will work with residents and lawmakers to further improve police policies and practices.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Shaker Heights, State of Ohio:

Section 1. This Council condemns the murder of George Floyd and demands that the perpetrators be brought to justice.

Section 2. This Council supports the right of people to peaceably protest.

Section 3. This Council commits itself and the City to be deliberate and intentional in its efforts to engage the community in constructive, honest, and substantive dialogue to better understand where racism exists and to adopt policies to abolish it. These actions must be concrete and intended to bring about real change and we will consistently measure our success or failure to bring it about.

Section 4. This Council commits that our Police Department will continue its efforts to resist racism and will promote policies to hire

more African American officers, best practices related to de-escalation and other initiatives intended to eliminate racial bias in policing.

Section 5. This Council is committed to a safe and healthy environment where everyone can thrive.

Section 6. This resolution is hereby adopted as an administrative measure not subject to referendum, and therefore this resolution shall take effect immediately upon its enactment and approval by the mayor.

Adopted

Approved this ____ day of _____, 2020.

DAVID E. WEISS, Mayor

Attest:

JERI E. CHAIKIN
Clerk of Council

0603-Resolution-Justice



Memorandum

To: Members of City Council

From: Joyce G. Braverman, Director, Planning
Daniel Feinstein, Senior Planner, Planning

cc: David E. Weiss, Mayor
Jeri E. Chaikin, Chief Administrative Officer

Date: June 3, 2020

Re: Zoning Text Amendment—Office Zoning District permitted uses

The City Planning Commission held a public hearing and recommended approval of a zoning text amendment to the Office zoning district, Chapter 1230 of the Codified Ordinances, in order to add two new permitted uses. Revisions are proposed to regulations in Section 1230.03, Permitted Uses and Section 1263.15, the Conditional Use section in order to add laboratories and research facilities and limited production/processing to the Office zoning district.

Current office trends support limited production, bio tech and healthcare uses. These amendments allows a business with these types of uses to combine operations and locate on one property rather than in two separate properties and zoning districts. The proposed amendments create a more flexible office district which will attract a wider range of tenants. Laboratories and research facilities and limited processing/production uses have been allowed as a conditional use in the CM Commercial Mixed Use and C-3 Business Commercial zoning districts. Examples of combined and biotech businesses previously approved in the city include:

- CTL Cellular Technology Limited on Chagrin in the CM Commercial Use zoning district.
- MWW1 on Lee Road, a prototype, engineering, processing and office use in the C-3 Business Commercial zoning district.
- LaunchHouse/The Dealership, a shared use facility with a combination office, prototype design, creation, production and assembly uses in the C-3 Business Commercial zoning district.

The Office zoning district is limited in geographical scope and is primarily located on Warrensville Center Road south of Chagrin and on Chagrin east of Warrensville Center. See attached map.

A zoning text amendment review process requires:

- Public Hearing by the City Planning Commission. City Planning Commission makes a recommendation to Council; and
- Council holds three (3) readings on the amendment including a Public Hearing.

This item is scheduled for first reading at the June 8, 2020 Council meeting, second reading on June 15, 2020 and third reading and public hearing at the June 22, 2020 Council meeting. The redline of the text amendment and the zoning map is attached below.

CITY OF SHAKER HEIGHTS | *Planning*

3400 Lee Road Shaker Heights, Ohio 44120 P 216.491.1430 F 216.491.1431 Ohio Relay Service 711
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Should you have any questions, please contact me, or refer to the meeting packet for the June 2, 2020 City Planning Commission meeting online attached to the agenda at www.shakeronline.com

Added language in red

CHAPTER 1230

O Office District

1230.01 PURPOSE.

The purpose of this district is to provide an environment for office and ancillary uses and facilities. This district should be located along major streets and function as a buffer between commercial and residential districts, where property size or other circumstances preclude commercial development adjacent to residential districts.

1230.02 PLANNING AND ZONING CODE 114

1230.02 LOCATION OF DISTRICT.

An O Office District should be located as a buffer between uses of substantially different character or intensity.

1230.03 PERMITTED USES

The following are permitted uses in the O Office District, pursuant to any additional standards set forth herein.

- A. Medical offices and clinics for the treatment and aid of humans.
- B. Offices.
- C. Parks and playgrounds, public.
- D. Laboratories and research facilities, pursuant to Section 1263.15
- E. Limited production processing, pursuant to Section 1263.15

1263.15 LABORATORIES AND RESEARCH FACILITIES

Laboratories and Research Facilities and Limited Production/Processing Facilities **are permitted uses in the O Office district, and** may be granted a Conditional Use Permit in the C3 and CM Districts.

- A. Such uses shall not create a nuisance in terms of their smell, noise, or any other reason, shall comply with the applicable Codes of the City of Shaker Heights and shall be further regulated pursuant to Section 1260.06, Environmental Performance Standards, of this Zoning Ordinance.
- B. Such uses shall be buffered with landscaping pursuant to Section 1253.09, Landscape Buffers and Screening. Where abutting residential districts, such buffer shall include a solid brick wall of at least six (6) feet in height.
- C. Parking lots shall be landscaped pursuant to Section 1253.08, Parking Lot Landscaping. (Ord. 13-16. Passed 5-28-13.)

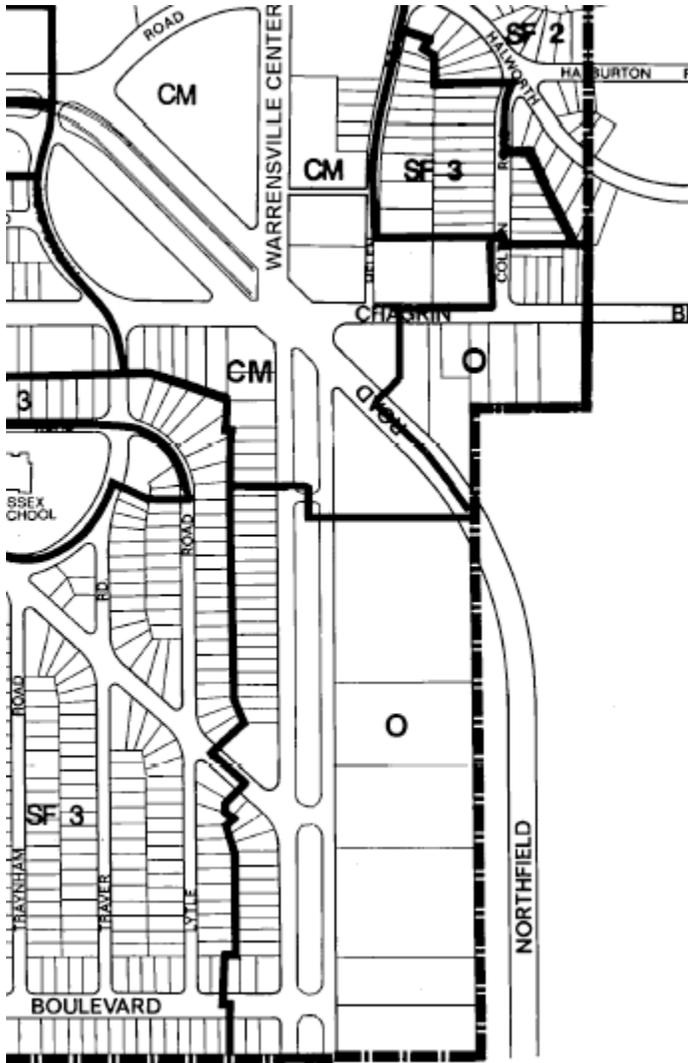
Existing Definitions - Section 1211

Limited Production/Processing Fabrication, assembly, processing, or similar uses which are entirely conducted indoors and are not disruptive of, or incompatible with, other office, retail, or service uses that may be in the same building or complex. Limited production/processing does not include industrial processing from raw materials.

Laboratory A place devoted to experimental study such as testing and analyzing. Manufacturing is not to be permitted within this definition.

Research Facility A place devoted to experimental study such as testing and analyzing, but not that which includes the use of chemicals or animals or which fails to conform to Section

1260.06, Environmental Performance Standards, of this Zoning Ordinance. Manufacturing is not to be permitted within this definition.



ORDINANCE NO.

BY:

Amending Section 1230.03, Office Zoning District, and Section 1263.15 of the Zoning Code of the Shaker Heights Codified Ordinances to add laboratories and research facilities and limited production/processing as permitted uses.

WHEREAS, Section 1230.03 of the Zoning Code was most recently enacted by Ordinance No. 03-67, adopted on June 9, 2003, and Section 1263.15 of the Zoning Code was most recently amended by Ordinance 13-16, adopted on May 28, 2013; and

WHEREAS, Section 1213.07 of the Zoning Code, regarding amendments to the zoning text, requires a public hearing and recommendation from the City Planning Commission, as well as a public hearing and three readings before Council; and

WHEREAS, on June 2, 2020, the City Planning Commission considered and decided to recommend to this Council text amendments to two sections of the Zoning Code regarding the Office Zoning District:

(1) Section 1230.03, to add laboratories and research facilities and limited production/processing as permitted uses in the Office Zoning District; and

(2) Section 1263.15, to add the reference that laboratories and research facilities and limited production/processing are permitted uses in the Office Zoning District; and

WHEREAS, laboratories and research facilities and limited production/processing uses have been existing listed conditional uses in the C-3 and CM commercial zoning districts with no issues; and

WHEREAS, the Office Zoning District is of limited geographical scope in the City, located mainly on Warrensville Center Road and on Chagrin Boulevard near the eastern City line, and is situated just as proximate to residential zoning as the C-3 and CM Commercial zoning districts; and

WHEREAS, laboratories and research facilities and limited production/processing uses will not conflict with other permitted uses in the Office Zoning District, which include office, medical office and public parks; and

WHEREAS, laboratories and research facilities and limited production/processing uses are conditional uses in the commercial zoning districts as those districts allow a mix of uses including residential uses in the same building, while the Office Zoning District does not include residential uses in the same building; and

WHEREAS, it is in the City's interest to allow businesses the flexibility to consolidate operations to include mixes of office, laboratory, research, production and processing on the same property, and to add permitted uses to the Office Zoning District to provide a flexible and vibrant list of uses as businesses adapt to the changing economy; and

WHEREAS, the zoning ordinance change is for the public good and is consistent with the City's adopted land use plans and the purposes of the zoning ordinance, as laboratories and research and limited production and processing are existing commercial uses that are consistent with other uses allowed in the existing Office Zoning District, they will have minimal effects on property values, or the use and enjoyment of neighboring property, they do not affect orderly development, they do not affect adequate utilities or essential public services, and they have been and continue to be suitable uses allowed in commercial zoning districts.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Shaker Heights, State of Ohio:

Section 1. Section 1230.03, Office Zoning District, and Section 1263.15 of the Zoning Code of the Shaker Heights Codified Ordinances, as heretofore in effect, are hereby repealed.

Section 2. Section 1230.03, Office Zoning District, and Section 1263.15 of the Zoning Code of the Shaker Heights Codified Ordinances, shall be amended and enacted to read as follows:

1230.03 PERMITTED USES

The following are permitted uses in the O Office District, pursuant to any additional standards set forth herein.

- A. Medical offices and clinics for the treatment and aid of humans.
- B. Offices.
- C. Parks and playgrounds, public.
- D. Laboratories and Research Facilities, pursuant to Section 1263.15.
- E. Limited Production/Processing Facilities, pursuant to Section 1263.15.

1263.15 LABORATORIES AND RESEARCH FACILITIES

Laboratories and Research Facilities and Limited Production/Processing Facilities are permitted uses in the O Office district, and may be granted a Conditional Use Permit ~~only~~ in the C3 and CM Districts.

- A. Such uses shall not create a nuisance in terms of their smell, noise, or any other reason, shall comply with the applicable Codes of the City of Shaker Heights and shall be further regulated pursuant to Section 1260.06, Environmental Performance Standards, of this Zoning Ordinance.
- B. Such uses shall be buffered with landscaping pursuant to Section 1253.09, Landscape Buffers and Screening. Where abutting residential districts, such buffer shall include a solid brick wall of at least six (6) feet in height.
- C. Parking lots shall be landscaped pursuant to Section 1253.08, Parking Lot Landscaping.

Section 3. This ordinance shall take effect from and after the earliest time allowed by law.

Enacted

Approved this ____ day of _____, 2020.

DAVID E. WEISS, Mayor

Attest:

JERI E. CHAIKIN
Clerk of Council

Coun20/0603OfficeDistristAmendCODORD



Memorandum

To: City Council Members

From: Joyce G. Braverman, Director, Planning
Cameron Roberts, Planner, Planning

cc: David E. Weiss, Mayor
Jeri E. Chaikin, Chief Administrative Officer

Date: June 8, 2020

Re: Chagrin-Lynnfield Intersection Improvements | Request to Award
Design/Engineering Contract

The City issued a Request for Proposals on May 8, 2020 in order to seek design and engineering services for the Chagrin-Lynnfield Intersection Improvements project. Neighborhood residents have requested changes at this location since the traffic signal was removed in 2005 as part of a citywide signal project. Additionally, this intersection was included in the Van Aken District Signal Study prepared by HNTB in 2018. The study did not recommend the re-installation of a traffic signal at that time, but noted that the intersection should continue to be monitored and reevaluated once the Van Aken District development opens. Now that the Van Aken District is open, it is an appropriate time to reassess the needs at this intersection.

The proposed project will install enhancements at the Chagrin-Lynnfield intersection in order to improve ease of crossing for pedestrians and bicyclists. The heavy volume of traffic on Chagrin Boulevard through the intersection (approximately 15,000 cars/day) makes crossing the street difficult without a crosswalk. Enhanced crossing treatments that will be evaluated could include:

- Mid-block crosswalks
- Curb extensions
- Pedestrian safety islands
- High visibility signage
- High visibility pavement markings
- Actuated pedestrian signals
- Traffic signal

Due to grant funding requirements, the project must be fully complete and closed out by the end of March 2021. Design work, including two virtual public meetings, is anticipated to occur from late June through August. Construction is anticipated to occur from October through December. A draft project schedule is attached.

The City has appropriated funding of \$230,000 toward the project (for both design and construction) through grants and city match funding. Additionally, \$4,082 from the Planning Special Services operating budget will be used for add-on services, if authorized.

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Funding Source	Budget Amount
SH Capital Budget (design)	\$30,000
CDSG Grant (construction)	\$50,000
CDBG Grant (construction)	\$150,000
Planning Special Services Budget (add-on services)	\$4,082
Total	\$234,082

The RFP was issued to 7 firms (see attached list) and posted on the City’s website. The RFP requested a fee for design services, including facilitation of the two virtual public meetings, and separate fees for two potential add-on services: a traffic analysis of the Chagrin corridor signal timing and a survey of the project area. The City received one proposal from GPD Group in partnership with Ann Klavora of akPlans for the project’s public engagement:

<u>Consultant</u>	<u>Price Proposed</u>
• GPD Group	• Design: \$24,828; Traffic Analysis: \$4,254; Survey: \$5,000

This proposal was evaluated on specific criteria, including: proposal completeness, similar project experience, proposed project approach, and project manager experience. The Selection Committee (Joyce Braverman, Kara O’Donnell, Cameron Roberts, Jeff DeMuth, Christian Maier, and John Wood) virtually interviewed the firm on Wednesday, June 3.

Following the interview, the Selection Committee agreed that GPD Group and their partners met the RFP requirements and demonstrated the qualifications necessary for the project. As the current Municipal Engineer for the City, GPD Group has an extensive understanding of the City of Shaker Heights and the needs of this particular project. Additionally, the designated project manager, Kevin Westbrook, brings over 24 years of experience working on similar projects, including the ongoing Warrensville/Shaker Intersection improvement project.

Recommendation:

The Selection Committee recommends entering into a contract with GPD Group for design and engineering services in the amount of \$24,828. Plus “if authorized” services totaling \$9,254 for a total not-to-exceed amount of \$34,082.

This recommendation will be presented to the Safety and Public Works Committee at their June 5 meeting. Discussion from that meeting and the Committee’s recommendation will be reported at the Council Meeting.

We request that this be passed on first reading and as an emergency in order to begin design work as soon as possible and meet funding schedule requirements.

Chagrin-Lynnfield Intersection Improvements – Recommended Project Schedule

May 8, 2020	Distribute RFP for design/engineering
May 28, 2020	Deadline for design/engineering proposals
June 2, 2020	Consultant interviews
June 5, 2020	S&PW Committee; design/engineering contract award
June 8, 2020	Council work session; design/engineering contract award
Late June 2020	Virtual Public Meeting #1 (collect baseline information)
Late July 2020	Virtual Public Meeting #2 (present preliminary design)
Late July-mid August	Construction Drawings and bid documents
August 7, 2020	Presentation of final design at S&PW Committee
August 21, 2020	Public bid advertised #1
August 28, 2020	Public bid advertised #2
Sept. 11, 2020	Public bids due
Sept. 25, 2020	Mayor signs contract with lowest and best bid
Sept. 28, 2020	Pre-construction conference
October 5, 2020	Construction begins
December 2020	Construction complete
March 1, 2021	Final invoice submitted/processed
March 31, 2021	Grant closeout deadline

Chagrin-Lynnfield Intersection Improvements – RFP Recipient List

Company	Name	Email
EDG	Michelle Johnson	mjohnson@envdesigngroup.com
GPD	Ivan Valentic; Kevin Westbrooks	ivalentic@gpdgroup.com ; kwestbrooks@gpdgroup.com
HNTB	Matt Wahl; Jodi Heflin	mwahl@hntb.com ; jheflin@hntb.com
WSP	Nancy Lyon-Stadler	nancy.lyon-stadler@wsp.com
AK Plans	Ann Klavora	ann.klavora@akplans.com
CT Consultants	Kris Hopkins	khopkins@ctconsultants.com
TMS	Mike Schweickart	michael@tmsengineers.com

ORDINANCE NO.

BY:

Accepting a proposal and authorizing a personal services contract for professional design and engineering services with GPD Group, in the total not to exceed amount of \$34,082, for the Chagrin Boulevard/Lynnfield Road Intersection Improvements Project, and declaring an emergency.

WHEREAS, on May 8, 2020, the City issued a request for proposals for design and engineering services and received one proposal for such services from GPD Group; and

WHEREAS, the Director of Planning has recommended the acceptance of the proposal submitted by GPD Group in the total not to exceed amount of THIRTY FOUR THOUSAND EIGHTY-TWO DOLLARS (\$34,082).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Shaker Heights, State of Ohio:

Section 1. This Council hereby accepts the proposal of GPD Group to provide personal design and engineering services, in the total not to exceed amount of THIRTY FOUR THOUSAND EIGHTY-TWO DOLLARS (\$34,082).

Section 2. The Mayor is hereby authorized to enter into a personal services contract with GPD Group as set forth in this ordinance. Said contract shall be in the form as approved by the Director of Law.

Section 3. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare for the reason that it is necessary in the current operation of the City and in order to begin design work as soon as possible, and, therefore, this ordinance shall take effect immediately upon its enactment and approval by the Mayor.

Enacted

Approved this ____ day of _____ 2020.

DAVID E. WEISS, Mayor

Attest:

JERI E. CHAIKIN
Clerk of Council

coun20/0604GPDChagrin-Lynnfieldintersection



Memorandum

To: City Council Members
From: Joyce Braverman, Director, Planning
Jeff DeMuth, Chief of Police
cc: Mayor David E. Weiss
Chief Administrative Officer Jeri E. Chaikin
Date: 06/04/2020
Re: Shaker/Warrensville Intersection
Contract Modification – Euthenics Inc., for Design Services

The Shaker/Warrensville Center Road Intersection Improvement Project is a recommendation of the Traffic Engineering Services – Van Aken District Signal Study (HNTB, 2018). In July, 2019 Council awarded the Design/Engineering contract to Euthenics, after issuing an RFP and conducting interviews. The contract award amount is \$64,130. Funds for the design work are in the 2019 Capital Budget. A fee increase of \$5,870 is recommended, for a total of \$70,000.

At the time of the contract award, the construction budget was \$253,000 made up of a \$200,000 TLCI grant and \$53,000 of city funds. The Engineering and Inspection budget is \$120,000. As the project became more complicated, additional grant funds were received. The city applied for and received a \$374,000 grant from State Safety Funds. This increased the construction budget to \$627,000. The increased budget will pay for video traffic detection in the 2 intersections, landscaping the remnant land created by the South Park Boulevard closure, and coordination items for the Warrensville Center Road resurfacing project.

	Construction	Design/ Engineering	CMCI	Total
City of Shaker Heights	\$53,000	\$60,000	\$60,000	\$173,000
NOACA TLCI (20% match required)	\$200,000	\$0	\$0	\$200,000
ODOT Safety Grant (no match required)	\$374,000	\$0	\$0	\$374,000
	\$627,000	\$60,000	\$60,000	\$747,000

Euthenics requests a fee increase due to the number of items added to the project over the original scope, design elements that were changed both by the city and by ODOT, and the evolution to a more complicated project. Euthenics proposed a contract modification of \$17,252.29. This request was negotiated to \$5,870.00 which reflects current city budget available for this project and task.

The city sponsored two public meetings to explain the project and solicit feedback from neighbors. The first meeting was held in October, 2019 and the second meeting was held in January, 2020. Both meetings were well attended and the design progressed through this public input. The project has proceeded to construction drawings, which have been submitted to ODOT for review.

The Safety and Public Works Committee reviewed this item at their Jun 5, 2020 meeting. This is a request to modify the design/engineering contract with Euthenics, Inc. in the amount of \$5,870.00 to bring the total contract amount to \$70,000.00. We request that this item be approved on first reading and as an emergency so that the work can proceed on this project.

ORDINANCE NO.

BY:

Authorizing an amendment to the contract between the City and Euthenics Inc. for an additional scope of work for the Shaker Boulevard/Warrensville Center Road Intersection Improvements Project, to modify the cost for services in a not-to-exceed amount of \$5,870, which will bring the total contract amount to \$70,000, and declaring an emergency.

WHEREAS, pursuant to Ordinance No. 19-65, enacted on July 22, 2019, the City entered into a professional design/engineering services contract with Euthenics Inc. ("Euthenics"), in the total not-to-exceed amount of \$64,130; and

WHEREAS, the Director of Planning and the Chief of Police recommend that the contract with Euthenics be expanded to allow for the additional work requested by the City and the Ohio Department of Transportation, and recommends that the City accept the proposal of Euthenics to perform the expanded scope of work for an additional not-to-exceed amount of \$5,870, for a total not-to-exceed cost of \$70,000.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Shaker Heights, State of Ohio:

Section 1. This Council hereby accepts the proposal of Euthenics Inc. for an expanded scope of work to complete the Shaker Boulevard/Warrensville Center Road Intersection Improvements Project, and authorizes the City to enter into a contract amendment with Euthenics for the expanded scope of work, for an additional not-to-exceed amount of \$5,870, for a total not-to-exceed cost of \$70,000. Said contract amendment shall be in the form as approved by the Director of Law.

Section 2. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare for the reason that it is necessary in the current operation of the City and further, so that the work can proceed, and therefore, this ordinance shall take effect immediately upon its enactment and approval by the Mayor.

Enacted

Approved this ____ day of _____, 2020.

DAVID E. WEISS, MAYOR

Attest:

JERI E. CHAIKIN
Clerk of Council



Memorandum

To: Members of Council

From: Joyce G. Braverman, Director, Planning
Kara Hamley O'Donnell, Principal Planner, Planning

cc: Mayor David E. Weiss
Chief Administrative Officer Jeri E. Chaikin

Date: June 2, 2020

Re: Warrensville-Van Aken RTA Station Public Realm Planning
Recommendation to Award Design Contract

This is a recommendation to award a design contract to WSP to design a public realm improvement illustrative site plan. The plan will be designed in conjunction with the City, GCRTA, and RMS. A contract award in the amount of \$30,000 is recommended.

Project Overview

The Warrensville-Van Aken RTA Station Public Realm Site Planning is an essential part of the Van Aken District redevelopment including the \$100M RMS mixed-use redevelopment project, the \$19M road and intersection reconfiguration, and the Warrensville Center and Farnsleigh Road multi-purpose paths. The revitalization of the district into a walkable transit-oriented, mixed-use district was recommended in the *Strategic Investment Plan* (2000), the *Transit Oriented Development Plan* (TOD) (2008), *The Van Aken District Connections Plan* (2016), and the *Northfield-Warrensville Multimodal Connectivity Plan* (2017).

Construction of an improved Warrensville-Van Aken Station public realm and improved station facilities are key recommendations of *The Warrensville/Van Aken Station Area Plan* (2015) which sought “to create an iconic transit station experience that serves as a connector to existing neighborhoods.” Transfer connectivity was increased with busway improvements (2016) and busway landscaping (2019). The Warrensville-Van Aken RTA Station Public Realm Site Planning will result in the development of unified vision for the area which includes the Warrensville-Van Aken Blue line rapid station and the Van Aken busway, and takes into consideration the design of, and connection to, the existing Van Aken District. The consultant will prepare an integrated plan containing illustrative site plans and best practice research for the project area which includes the track, platforms, and busway and the adjacent rights-of-way on both sides of Van Aken Boulevard and Tuttle Road.

The consultant will integrate the work being done by RTA on the track and comfort station in 2020-2021 and the public realm improvements funded by the City and Northeast Ohio Areawide Coordinating Agency (NOACA) to be implemented by the City in 2023. The consultant’s integrated plan will focus on creating a cohesive, coordinated conceptual level site plan in order to maximize its connectivity to the space, look, feel and walkability of the entire area. Best practice research and

illustrative site plans will assure that RTA’s near-term improvements fit into the greater vision for public realm implementation in 2023.

The consultant will assist us in locating various site elements and public realm improvements including pedestrian amenities, transit waiting facilities, platform location, shelter locations and aesthetics, bicycle facilities, landscaping, plazas, fencing/screening, green infrastructure, location for public art, and other improvements designed to enhance the pedestrian experience. The design will build upon the substantial public and private investments in the Van Aken District and take into account the overall planned context of existing and future building phases of this transit-oriented development, as well as access to, and the functionality of, the rapid transit stop and its adjacent busway.

In 2020-2021, RTA has budgeted \$1.6 million for Phase I track replacement, new train waiting platform, catenary upgrades, site work, and a new comfort station/shelter. Also slated for Spring and Summer 2020 construction, CEI will install a reclosure station which includes four electrical equipment cabinets (approximately 10’ x 10’ x 6’ tall). The City has been allocated \$1.5 million from NOACA LTIP funds for construction of public realm improvements in 2023, which include landscaping, lighting, fencing, benches, walk, plaza, waiting environments, shelters, bike racks, public art, and similar enhancements. A 20% match (\$398,512) from the Shaker Heights Capital budget is anticipated for 2023 appropriation.

The professional services contract is estimated to cost \$30,000 and is appropriated and available in the city’s capital fund for Van Aken District projects. Construction will be implemented by RTA and the City through grants and City match funding.

Design Contract

A Request for Proposals (RFP) was issued on May 15, 2020, to engineering and architecture firms and was posted on the City website. The RFP requested letters of proposal from qualified urban designers, architects, engineers, and other design professionals for design expertise in developing and preparing a unified vision for the Warrensville-Van Aken RTA Station public realm which includes the Warrensville-Van Aken Blue line rapid station and the Van Aken busway, and takes into consideration the existing Van Aken District. Four teams submitted proposals on May 29:

<u>Consultants</u>	<u>Proposed Fee</u>
City Architecture	\$30,860
GPD Group	\$28,650
MKSK	\$35,000
WSP	\$30,000

The proposals were evaluated on specific criteria, including: letter of proposal completeness, proposed project approach, project team, relevant experience, references, and cost. All four firms met these criteria and, on June 1st, were interviewed by the Selection Committee comprised of Joyce Braverman, Kara Hamley O’Donnell, and representatives of GCRTA and RMS.

Following interviews, the Selection Committee determined that WSP provided a proposal that best met the RFP requirements and demonstrated the best qualifications for the project. The team

includes a traffic engineer, urban designers, architect, an engineer specializing in transit station/track design/rail operations, transit operations planner, and a remote engagement lead. WSP produces high-quality innovative designs for the public realm, including in and around transit, in Ohio and throughout the country. The team was selected due to their extensive experience in early Van Aken District planning, work on multiple GCRTA transit stations, technical expertise with track/transit infrastructure and design, and history of creating streetscape and public realm designs including: Cleveland Multimodal transit station, E. 34th Street Station, Providence, RI Multimodal Connector & RIPTA Transit Plaza Design, Pueblo, CO Station Area Plan, and the Buffalo, NY Comprehensive TOD Station Planning - LaSalle/Boulevard Mall Station Area, and other similar projects.

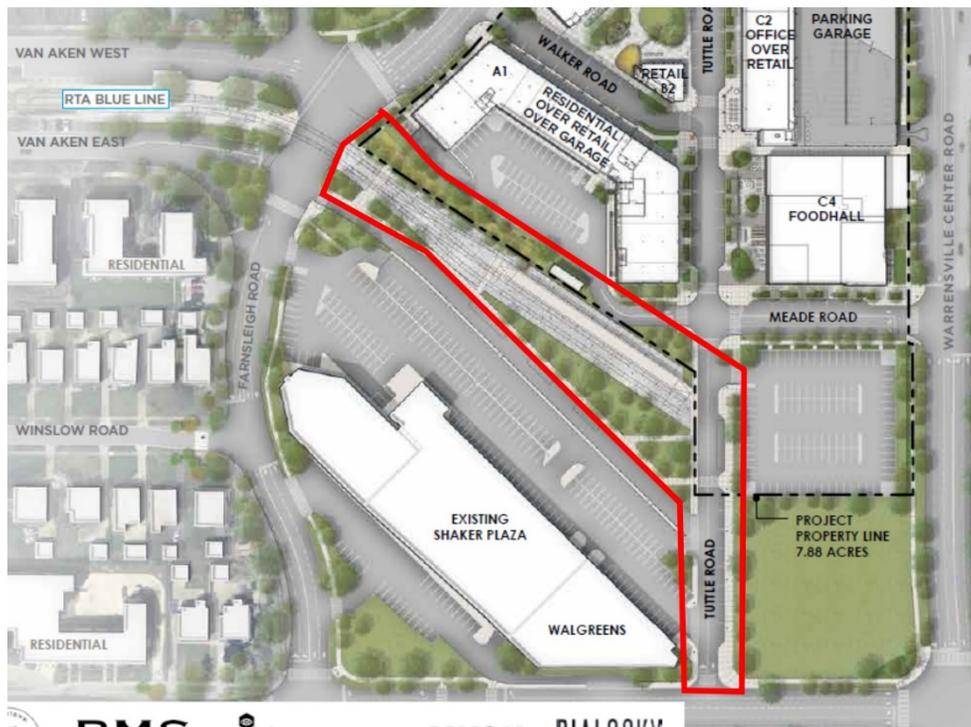
The City has worked extensively with WSP on a variety of projects, including the Warrensville-Van Aken Station Area Plan, Van Aken Connections Plan, and Blue Line Extension Study. All references are excellent for WSP. Even though a proposal was received with a lower fee, the City ordinances direct the evaluation and selection of professional services contracts based on qualifications.

Recommendation

The Selection Committee recommends entering into a design contract with WSP for a not-to-exceed amount of \$30,000. This contract includes the schematic design work and best practices research for the public realm in and around the Van Aken station.

The City Planning Commission discussed this at their June 2, 2020, meeting and approved the recommendation to City Council to award the contract to WSP.

City Council will review this at their June 8, 2020, meeting. We request that this be passed on first reading and as an emergency in order to begin design work as soon as possible to meet GCRTA's schedule requirements.



ORDINANCE NO.

BY:

Accepting a proposal and authorizing a personal services contract for professional design and related services with WSP USA Inc., in the total not to exceed amount of \$30,000, for the Warrensville-Van Aken RTA Station Public Realm Site Planning Project, and declaring an emergency.

WHEREAS, on May 15, 2020, the City issued a request for proposals for design services for Warrensville-Van Aken RTA Station public realm site planning, and received four proposals for such services; and

WHEREAS, the proposal submitted by WSP USA, Inc. ("WSP") has been determined to be the best proposal; and

WHEREAS, pursuant to Section 141.03 of the Codified Ordinances, the Director of Planning has recommended the acceptance of the proposal properly submitted by WSP, in the total not to exceed amount of THIRTY THOUSAND DOLLARS (\$30,000) for design and related services for the Public Realm Improvements Illustrative Site Plan Project.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Shaker Heights, State of Ohio:

Section 1. This Council hereby accepts the proposal of WSP USA, Inc. to provide personal design and related services for the Warrensville-Van Aken RTA Station Public Realm Site Planning Project, in the total not to exceed amount of THIRTY THOUSAND DOLLARS (\$30,000).

Section 2. The Mayor is hereby authorized to enter into a personal services contract with WSP as set forth in this ordinance. Said contract shall be in the form as approved by the Director of Law.

Section 3. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare for the reason that it is necessary in the current operation of the City and in order to begin design work as soon as possible, and, therefore, this ordinance shall take effect immediately upon its enactment and approval by the Mayor.

Enacted

Approved this ____ day of _____ 2020.

DAVID E. WEISS, Mayor

Attest:

JERI E. CHAIKIN
Clerk of Council