

Risk Management Task Force Action List

ACTION	RESPONSIBLE	DUE DATE	COMMENT
Loss Run Spreadsheet to track Claims	Sandy M	1/1/19	Completed
Property Appraisal	Sandy M		Completed Appraisal – 5/1 Report- 7/19
15-Month Policy to eliminate 1/1 renewal date	Sandy M	By renewal	Argonaut will quote a 3 month extension
RFP Cycle every 3 to 5 Years	Sandy M	2023	Recommended 5 years to have more history on Dam repair
Accurate Schedule of Vehicles	Bob Baker/Sandy M	11/1/19 for 2020 renewal	Staff Accountant will prepare list of all licensed vehicles. This list will be compared to vehicle schedule in the insurance policy to identify discrepancies.
Tracking Process for potholes other Claims	Sandy M	1/1/19	Will be included in the Loss Run Spreadsheet
Confirm City is named as additional insured on contractors' and sub-contractors' policies; not certificate holder	Bill G / Jeff Jacko	On-going	Law Director Bill Gruber will ensure this language is included on insurance certificates related to contracts, where applicable. Jeff Jacko and Sandy Middleton will ensure language is included on certificates submitted with special event applications.