



Memorandum

To: City Council Members

CC: David E. Weiss, Mayor
Jeri Chaikin, Chief Administrative Officer

From: Joyce G. Braverman, Director of Planning, Planning
Kara Hamley O'Donnell, Principal Planner, Planning
Cameron Roberts, Planner, Planning

Subject: Appropriation of 2021 CDSG Grant Funds & Amended Appropriation of 2020 CLG Grant Funds for **City Hall Window and Door Restoration;**

Date: April 26, 2021

This is a request to appropriate grant funds received from the Cuyahoga County Department of Development 2021 Supplemental (CDSG) Grant Program for the restoration of original wood windows and exterior doors within the vacant firehouse at City Hall.

The grant funds will be used to restore up to 26 original wood windows and two exterior doors within the second floor of the City Hall firehouse. The windows and doors have deteriorated significantly and several are inoperable due to damage and/or age. The restoration work will supplement the overall renovation of the second floor firehouse as part of the ongoing City Hall Renovation project. This project will renovate the firehouse back to habitable conditions so that the Building and Housing Department can co-locate within the space.

Council authorized the Planning Department to apply for, and accept, \$50,000 in grant funds via Ordinance 20-100 in November 2020, after review by the Finance & Administration Committee. This application was successful, and Cuyahoga County awarded a \$50,000 grant to the City. No local match is required and the City will be reimbursed for this amount once the project is completed.

The funding will also complement the \$25,160 Certified Local Government (CLG) grant award that the City received in early 2020 specifically for restoration of the windows and doors, and will serve as the required 40% local match for that grant program. Per Ordinance 20-33, the City appropriated \$25,000 for this grant based on the original award notice letter. The City was later awarded an additional \$160, for a total of \$25,160, based on the remainder of annual grant funds available. The original appropriation requires an amendment to add the extra \$160.

The window restoration work will be paired with a Public Works project for exterior painting of City Hall. The following is a breakdown of the funding:

Funding Source	Budget Amount
2020 CLG Grant (window restoration)	\$25,160
2021 CDSG Grant (window restoration)	\$50,000
City Hall Exterior Painting (PW Capital Budget)	\$65,000
Total	\$140,160

The CDSG grant period requires funds to be spent by March 31, 2022; however, this project must be complete by September 30, 2021 in order to meet additional CLG grant requirements.

Recommendation. This is a request to appropriate 2021 CDSG grant funds totaling \$50,000 in the Capital Budget for restoration of original wood windows and exterior doors within the vacant firehouse at City Hall. This is also a request to amend the \$25,000 appropriation of 2020 CLG funds (ORD 20-34) and appropriate an additional \$160 in the Capital Budget to match the grant award of \$25,160.

We request that both items be passed on first reading and as an emergency in order to bid this project as soon as possible.

ORDINANCE NO.

BY:

Amending Ordinance No. 20-116, an ordinance appropriating funds from the General Capital Fund 0401, for the acquisition of equipment and various repairs and improvement projects for various City facilities by appropriating an additional \$50,000 from the General Capital Fund 0401 for City Hall windows and door restoration, and declaring an emergency.

BE IT ORDAINED by the Council of the City of Shaker Heights, State of Ohio:

Section 1. That to provide for the capital expenses of the City of Shaker Heights for the fiscal year ending December 31, 2021, the following appropriation is hereby authorized, amending Ordinance No. 20-116, which was enacted on December 21, 2020.

Section 2. That there be and is hereby appropriated from the General Capital Fund No. 0401 the sum of \$1,143,000 to provide for the acquisition of equipment and the repair, maintenance and improvement of various City facilities as set forth below:

Project	Current Allocation	Revision	Allocation
<u>General Building Maintenance and Repair</u>			
Consulting Engineer	8,000		8,000
<u>City Hall</u>			
Council Chambers HVAC Replacement	60,000		60,000
City Hall Exterior Painting	65,000		65,000
City Hall Window and Door Restoration	0.00	50,000	50,000
City Hall Window Wells Waterproofing	30,000		30,000
<u>Fire Station #2</u>			
HVAC and Roof Hatch Replacement	40,000		40,000
Tuck Pointing Masonry Repairs	40,000		40,000
<u>Police/Court Building</u>			
Generator Replacement and Upgrade	250,000		250,000
Regrade and Repave North Parking Lot	225,000		225,000
<u>Fire Station #1</u>			
Building Automation System (HVAC Controls) Replacement	200,000		200,000
Fire Station #1 Exterior Painting	15,000		15,000
<u>The Dealership</u>			
Tuck Pointing Repairs - Additional Funds	40,000		40,000
<u>Public Space Improvements</u>			
Repave South Chagrin Business District Parking Lot - East Section	120,000		120,000
Total	\$1,093,000	\$50,000	\$1,143,000

Section 3. That all expenditures shall be made within the total appropriation herein provided. "Appropriation" as used means the total amount appropriated for the listed projects. Notwithstanding the financial detail herein presented, the Mayor or Chief Administrative Officer is authorized to transfer budgeted amounts within each project grouping provided that the total amount appropriated for the project grouping is not exceeded. The appropriation herein approved shall lapse only upon completion of all specified projects; therefore, any appropriation balance unexpended at the end of the fiscal year shall be carried forward to subsequent fiscal years.

Section 4. That the City Director of Finance be and is hereby authorized and directed to draw warrants against the appropriations hereinabove set forth upon presentation of proper vouchers.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare for the reason that it is necessary in the current operation of the City, and this ordinance shall, therefore, take effect immediately upon its enactment and approval by the Mayor.

Enacted

Approved this __ day of _____ 2021.

DAVID E. WEISS, Mayor

Attest:

JERI E. CHAIKIN
Clerk of Council