



## Memorandum

To: City Council Members

From: Joyce G. Braverman, Director of Planning  
Kara Hamley O'Donnell, Principal Planner  
Cameron Roberts, Planner

cc: David E. Weiss, Mayor  
Jeri Chaikin, Chief Administrative Officer

Date: May 24, 2021

Re: Historic Preservation Master Plan for Shaker Burial Sites | Acceptance & Appropriation of CLG Grant Funds

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This is a request to accept and appropriate grant funds received from the Ohio History Connection's Certified Local Government (CLG) grant program for the creation of a Historic Preservation Master Plan for the City's burial sites, including the locally landmarked Warrensville West Cemetery.

Approximately \$100,000 in funds are made available each year for the Certified Local Government (CLG) grant program for activities that further historic preservation. The grants are only available to those communities designated as CLGs. Shaker Heights has regularly applied for and received funding through this grant since becoming a Certified Local Government in 1993. CLG grants are federal funds administered by the Ohio History Connection.

With the assistance of Shaker Heights Public Library and Shaker Historical Society staff, the Planning Department submitted a CLG grant application in February 2021. The Landmark Commission passed a motion expressing their support for the grant application at their January 27, 2021 meeting. The application was successful, and Ohio History Connection awarded an \$18,389 grant to the City with the requirement of a \$7,498 local match.

Grant funds will be used to create a Historic Preservation Master Plan for Warrensville West Cemetery. The Jacob Russell burial site and two North Union Shaker burial sites on private property will be included as add-alternates and incorporated into the Plan if funding allows. The locally Landmarked Warrensville West Cemetery and the burial site of Jacob Russell have fallen into disrepair throughout the years and require restoration. This Plan is essential to provide historic research, documentation, and survey (where possible) that clarify the sites' history and importance, address needed repairs and maintenance, and provide preservation guidance.

A Preservation Master Plan for Warrensville West Cemetery will identify existing resources and create a framework to preserve, protect, and maintain the cemetery's historical, archeological, architectural, and cultural value, to increase its attractiveness and assure its maintenance and security. As the second-oldest burial ground in Cuyahoga County, the Plan will follow the Secretary of the

Interior's Standards for Rehabilitation. Stakeholders, community groups, and residents will be engaged throughout the Plan's development.

The CLG grant requires that the project be fully complete and closed out by September 2022. A consultant for development of the plan will be hired through a Request for Proposals (RFP) process.

The Landmark Commission unanimously recommended approval of this request at their April 28, 2021 meeting and the Finance Committee similarly recommended approval at their May 17, 2021 meeting. Both review bodies had questions regarding the extent of work for the suspected private property burial sites. It was noted that if these sites are included within the scope of the project, the work would likely only be documenting existing conditions and verifying whether they are legitimate burial sites. It was also noted that the Law Department would be consulted before any work regarding the private properties takes place.

**Recommendation.** This is a request to authorize the acceptance and appropriation of grant funds totaling \$18,389 from the Ohio History Connection in the Capital Budget. The required \$7,498 local match will come from 2020 Neighborhood Project funds already appropriated in the Capital Budget.

We request that this item be passed on first reading and as an emergency so that a project consultant can be selected and so the project can meet grant schedule requirements.

ORDINANCE NO.

BY:

Amending Ordinance No. 19-122, Ordinance No. 20-22, and Ordinance No. 21-10 appropriating funds from the General Capital Fund 0401 for the acquisition of equipment and various repairs and improvement projects for various City facilities by appropriating an additional \$18,389 from the General Capital Fund 0401 to create a Historic Preservation Master Plan for the City's burial sites, including the locally landmarked Warrensville West Cemetery, and declaring an emergency.

WHEREAS, the Ohio History Connection has notified the Department of Planning that the City has been awarded a Certified Local Grant (CLG) grant in the amount of \$18,389, to maintain the historical, archeological, architectural and cultural value of the City's burial sites, including the locally landmarked Warrensville West Cemetery, and to increase their attractiveness and assure their maintenance and security.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Shaker Heights, State of Ohio:

Section 1. That to provide for the capital expenses of the City of Shaker Heights for the fiscal year ending December 31, 2021, Council hereby amends Ordinance No. 19-122, enacted December 16, 2019, Ordinance No. 20-22, enacted March 30, 2020, and Ordinance No. 21-10, enacted on January 25, 2021, and authorizes the following appropriation.

Section 2. That there be and is hereby appropriated from the General Capital Fund No. 0401 the sum of \$1,258,465 to provide for the acquisition of equipment and the repair, maintenance and improvement of various City facilities as set forth below:

Project	Current Allocation	Revisions	Allocation
<b><u>General Building Maintenance and Repair</u></b>			
City Facility Repairs and Renovations	\$258,816		\$258,816
Consulting Engineer	8,000		8,000
City Facility Furniture and Equipment	75,000		75,000
<b><u>City Hall</u></b>			
Fire Alarm System Replacement/Upgrade	88,260		88,260
Electrical Distributions System Repairs (Safety)	30,000		30,000
Council Meeting Recording System Upgrade	30,000		30,000
<b><u>STJ Community Building</u></b>			
Pitched Roof Replacement	110,000		110,000
Awnings Replacement	25,000		25,000
<b><u>Fire Station II</u></b>			
Apparatus Bay Doors & Operator Replacement	20,000		20,000

<b><u>Police/Court Building</u></b>			
HVAC Air Louvers & Dampers Replacement	50,000		50,000
Court Probation Area Renovation	80,000		80,000
<b><u>Service Center</u></b>			
Yard Concrete Pavement Replacement (Year 2 of 3)	150,000		150,000
Office Area Flooring Replacement	15,000		15,000
Lower Transfer Station Sump Pump Replacement	20,000		20,000
Employee Parking Lot Gate & Operator Replacement	20,000		20,000
Entry Doors Replacement	30,000		30,000
<b><u>Shaker Family Center Building</u></b>			
Heating Boilers Replacement	130,000		130,000
<b><u>The Dealership</u></b>			
Masonry Repairs	30,000		30,000
<b><u>Public Space Improvements</u></b>			
Neighborhood Project	30,000		30,000
Cemetery Preservation Plan	0	18,389	18,389
Lower Lake Path Planning	40,000		40,000
<b>Total</b>	<b>\$1,240,076</b>	<b>\$18,389</b>	<b>\$1,258,465</b>

Section 3. That all expenditures shall be made within the total appropriation herein provided. "Appropriation" as used means the total amount appropriated for the listed projects. Notwithstanding the financial detail herein presented, the Mayor or Chief Administrative Officer is authorized to transfer budgeted amounts within each project grouping provided that the total amount appropriated for the project grouping is not exceeded. The appropriation herein approved shall lapse only upon completion of all specified projects; therefore, any appropriation balance unexpended at the end of the fiscal year shall be carried forward to subsequent fiscal years.

Section 4. That the Director of Finance be and is hereby authorized and directed to draw warrants against the appropriations hereinabove set forth upon presentation of proper vouchers.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare for the reason that it is necessary in the current operation of the City, and this ordinance shall, therefore, take effect immediately upon its enactment and approval by the Mayor.

Enacted

Approved this \_\_ day of \_\_\_\_\_ 2021.

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DAVID E. WEISS, Mayor

Attest:

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JERI E. CHAIKIN  
Clerk of Council