



Memorandum

To: City Council Members

CC: David E. Weiss, Mayor
Jeri Chaikin, Chief Administrative Officer

From: Joyce G. Braverman, Director of Planning, Planning
Patricia Speese, Director of Public Works

Subject: **South of Chagrin Parking Lot Improvements** | Appropriation of 2021 Cuyahoga County Municipal Grant (CDBG)

Date: June 21, 2022

This is a request to appropriate grant funds received from the Cuyahoga County Department of Development's 2021 Municipal (CDBG) Grant Program for resurfacing the western end of the South Side of Chagrin parking lot and constructing dumpster enclosures.. The project area is the parking lot located behind the shops on the south side of Chagrin, just east of Lee Road, which serves the retail and service businesses (see attached map).

City Council authorized the Planning Department to apply for \$150,000 (the maximum amount) in grant funds via Ordinance 21-138 in December 2021, after review by the Safety and Public Works and Finance Committees. This application was successful and an award of a \$150,000 CDBG grant to Shaker Heights was passed by Cuyahoga County Council at their April 26, 2022 meeting.

The western end of the Shaker Town Center south parking lot was last resurfaced in 2012 and has since fallen into poor condition. The eastern end of the parking lot was recently resurfaced in October 2021. Additionally, over the past two years, the City has worked closely with the adjacent Chagrin Boulevard merchants on issues related to the operations of the parking lot dumpster enclosures. The intended improvements include resurfacing the western side of the parking lot to match new conditions of the eastern side, restriping the lot to increase parking spaces, and constructing improved dumpster enclosures for the local businesses. These improvements will rehabilitate existing infrastructure, implement economic development enhancements that will benefit adjacent local businesses, and overall improve operations of the commercial area.

The \$150,000 CDBG grant will partially fund construction costs for resurfacing of the lot and the dumpster enclosure improvements, which is estimated to cost \$250,000. This amount has been appropriated in the 2022 Capital Budget, which we were hoping could be reduced if the grant was received, however, since asphalts costs are based on fuel costs and having gone out to bid this month and receiving prices at more than 23% over budget, these grant funds will help to cover the large cost increases.

Recommendation. We recommend approval to appropriate CDBG grant funds totaling \$150,000 in the Capital Budget for construction of the South Side of Chagrin parking lot improvements. The City of Shaker Heights will be reimbursed for this entire amount once the project is completed. A city match is not required. We request that this legislation be passed under suspension of the rules and as an emergency so that the work can begin as soon as possible.

Project Area Map:



ORDINANCE NO. 22-

BY:

Amending Ordinance 21-131, an ordinance appropriating funds from the General Capital Fund 0401 for the acquisition of equipment and the repair, maintenance and improvement of various City facilities, by appropriating an additional \$150,000 from a 2021 Community Development Municipal Grant (CDBG) Program for the South of Chagrin Parking Lot Improvements, and declaring an emergency.

WHEREAS, Cuyahoga County Department of Development's 2021 Municipal (CDBG) Grant Program has notified the City that the City has been awarded a grant from the 2021 Cuyahoga County Municipal Grant (CDBG) for resurfacing the western end of the South of Chagrin Parking Lot and constructing dumpster enclosures in the amount of \$150,000.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Shaker Heights, State of Ohio:

Section 1. That to provide for the capital expenses of the City of Shaker Heights for the fiscal year ending December 31, 2022, the following appropriation is hereby authorized.

Section 2. That there be and is hereby appropriated from the General Capital Fund No. 0401 the sum of \$1,748,000 to provide for the acquisition of equipment and the repair, maintenance and improvement of various City facilities.

Project	Current Allocation	Revision	Allocation
General Building Maintenance and Repair			
City Facility Repairs and Renovations	\$300,000	-0-	\$300,000
Consulting Engineer	\$8,000	-0-	\$8,000
Parking Lots			
STC South - Middle Park. Lot & Dumpster Enclosures	\$250,000	\$150,000	\$400,000
Police/Court South Lot - replacement	\$85,000	-0-	\$85,000
Retaining Wall Repair - S. Chagrin Business Parking Lot	\$50,000	-0-	\$50,000
City Hall			
Windows	\$150,000	-0-	\$150,000
HVAC - former Health Dept area	\$30,000	-0-	\$30,000
Interior Painting	\$25,000	-0-	\$25,000
Window Blinds	\$10,000	-0-	\$10,000

Annex			
Annex Renovation - Feasibility Study and Design Phase	\$75,000	-0-	\$75,000
Fire Station #2			
Flat Roof Areas of Station	\$50,000	-0-	\$50,000
Police/Court Building			
Police South Parking Lot Brick Wall	\$145,000	-0-	\$145,000
Fire Alarm System Upgrade	\$80,000	-0-	\$80,000
Jail Lighting Retrofit	\$30,000	-0-	\$30,000
Flooring - Court	\$20,000	-0-	\$20,000
Interior Painting - Police	\$20,000	-0-	\$20,000
Service Center			
Generator Upgrade	\$150,000	-0-	\$150,000
West Side Window Replacement	\$30,000	-0-	\$30,000
Fire Station #1			
Connect Mechanical Cooling (A/C) to Emergency Generator	\$35,000	-0-	\$35,000
Miscellaneous			
Neighborhood Project	\$30,000	-0-	\$30,000
Public Furniture and Fixture Replacement	\$25,000	-0-	\$25,000
Total	\$1,598,000	\$150,000	\$1,748,000

Section 3. That all expenditures shall be made within the total appropriation herein provided. "Appropriation" as used means the total amount appropriated for the listed projects. Notwithstanding the financial detail herein presented, the Mayor or Chief Administrative Officer is authorized to transfer budgeted amounts within each project grouping provided that the total amount appropriated for the project grouping is not exceeded. The appropriation herein approved shall lapse only upon completion of all specified projects; therefore, any appropriation balance unexpended at the end of the fiscal year shall be carried forward to subsequent fiscal years.

Section 4. That the City Director of Finance be and is hereby authorized and directed to draw warrants against the appropriations hereinabove set forth upon presentation of proper vouchers.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare for the reason that it is necessary in the current operation of the City, and this ordinance shall, therefore, take effect immediately upon its enactment and approval by the Mayor.

Enacted June 27, 2022.

Approved this ___ day of _____ 2022.

SEAN P. MALONE, Vice Mayor

Attest:

JERI E. CHAIKIN
Clerk of Council